**Stakeholder Engagement Plan - Clermont**

| **Objectives** | **Strategies** | **Target audience** | **Timeframe** | **Communication/media** | **Evaluation measures** |
| --- | --- | --- | --- | --- | --- |
| 1. Establish awareness of the place-based planning project | * Identification of health-related stakeholders (local, regional, visiting, referral) * Identification of other key local stakeholder groups * Provide general project information using multiple modes * Discuss with key stakeholders | * Key local and regional health service members * Community leaders and groups * General community | June 2022 Ongoing | * Email stakeholders with introductory project information * Follow-up phone calls with stakeholders * Targeted face-to-face visits with key individuals and community leaders * Discuss with existing group (if relevant) or establish new reference group * Meetings with relevant regional health service execs and managers | * Number of planning meetings held, and number and diversity of attendees * Community communications delivered |
| 1. Increase awareness of the place-based planning project 2. Engage stakeholders to successfully conduct participatory co-design process | * Recruit well-connected Project Support Officer (PSO) * Recruit and engage appropriate range of local and regional stakeholders for reference group * Identify and engage all stakeholders * Follow place-based planning process | * Key local and regional health service members * Community leaders and groups * General community | July -Oct 2022 | * Advertise PSO position in local newsletter, facebook groups and noticeboards * Regular meetings between JCU research team and local PSO (zoom and F2F) * Participation in local reference group meetings by PSO and JCU (F2F/email/zoom) * Advertise workshops through reference group network, flyers in newsletters and social media posts * Explore appropriate local options for workshops and interviews (structures and locations etc) | * Number and methods of communications delivered * Number of planning meetings, workshops and interviews held, and diversity of attendees * Development of action plan |
| 1. Implementation and monitoring of priority actions from place-based plan | * Group prioritisation of actions in plan * Pilot implementation led by PSO and reference group * Provide ongoing feedback to key stakeholders and broader community | * Key local and regional health service members * Community leaders and groups * General community | Oct 2022-March 2024 | * Regular meetings between JCU research team and local PSO (zoom and F2F) * Participation in local reference group meetings by PSO and JCU (F2F/email/zoom) * Updates to key stakeholders and the community via flyers, newsletters and on social media | * Attendance at reference group meetings * Delivery of priority actions * Number and methods of communications delivered |
| 1. Evaluation of process, impacts and outcomes 2. Share learnings with the local community and broader project stakeholders | * Conduct evaluation of co-design process * Evaluate impacts and outcomes of actions * Provide feedback to key stakeholders and local community * Share learnings with broader project stakeholders | * Key local and regional health service members * Community leaders and groups * General community | Oct 2022-March 2024 | * Participation in local reference group meetings by PSO and JCU (F2F/email/zoom) * Updates to key stakeholders and the community via flyers, newsletters and on social media * Newsletters and meetings with Project Technical Reference Group, TAAHC Board and Clinical Leadership Group | * Number and diversity of participants in evaluation activities * Number of newsletters, posts feedback sessions * Interviews with participants |
| 1. Support sustainability of actions and further development | * Develop strategic plan for future development (supported with data and evidence) * Standing item on reference group agenda | * Key local and regional health service members * Community leaders and groups * General community | March 2024 and beyond | * Regular discussions between stakeholders at reference group meetings beyond the project * Updates to key stakeholders and the community via flyers, newsletters and on social media | * Development of strategic plan (or continuation of the action plan) * Agenda item |

# Site specific stakeholders: Clermont

| **Organisation** | **Name** | **Position/Role** | **Onsite/Visit frequency** | **Email** | **Phone** | **Address when in town** | **Notes** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Health Services** | | | | | | | |
| Clermont MPHS |  | DON | Onsite |  |  | 26 Francis Street |  |
| Clermont MPHS |  | NUM | Onsite |  |  | 26 Francis Street |  |
| Clermont Country Practice |  | Doctor/Practice owner | Onsite |  |  | 38 Jellicoe Street |  |
| Clermont Country Practice |  | Practice manager | Onsite |  |  | 38 Jellicoe Street |  |
| Clermont Pharmacy |  | Pharmacist | Onsite |  |  | 48 Daintree Street |  |
| Clermont Dental Services |  | Dentists | Visit 3 days per week |  |  | Turners Arcade, Capella Street |  |
| QAS |  |  | Onsite |  |  |  |  |
| Stream Services (aka Clermont Country Care) |  | Founder and Director | Onsite |  |  | 2 Daintree Street |  |
| Stream Services (aka Clermont Country Care) |  | Project Worker | Onsite |  |  |  |  |
| Bodyfix Physiotherapy  (Funded) |  | Physiotherapist | Onsite or Visiting? |  |  |  |  |
| Central Highlands Optical |  | Optometrist | Fortnightly |  |  | 41 Capella Street |  |
| Central Queensland Rural Health (Funded by NQPHN) |  | Midwife – antenatal, postnatal, lactation services. | Fortnightly |  |  |  |  |
| Clarity Hearing Solutions |  |  | Regularly |  |  | 41 Capella Street |  |
| Compleat Nutrition (Synergy Health Centre; Funded) |  |  | Monthly |  |  |  |  |
| Construct Health |  | Physiotherapy | Fortnightly |  |  |  |  |
| Feros Care |  | Local Area Coordinator |  |  |  |  |  |
| Flying Skin Cancer Doctor |  |  | 3 monthly |  |  |  |  |
| Harris Chiropractic Spine Clinic |  |  | Monthly |  |  |  |  |
| Hinterland Community Care |  | Aged Care Service Coordinator |  |  |  |  |  |
| Hinterland Community Care |  | General Manager |  |  |  |  |  |
| Isaac Navicare |  | Mental Health Care Navigator |  |  |  |  |  |
| Lifestyle Therapies and Training Solutions |  |  |  |  |  |  |  |
| Northern Australia Primary Health Ltd |  | Diabetes educator  Exercise physiology and dietician | Bi-monthly  ?Telehealth |  |  |  |  |
| RFDS Dental Service |  | Dentist  Dental assistant | Visited 10-19 May 2022 |  |  |  |  |
| RFDS |  |  |  |  |  |  |  |
| The Marshman Family Trust (Pioneer Podiatry; Funded) |  | Podiatrist | Fortnightly |  |  |  |  |
| Towers Podiatry (Funded) |  | Podiatrist |  |  |  |  |  |
| True Relationships and Reproductive Health (Funded) |  | General Practitioner  Registered Nurse | Appears to be 3 monthly  Telehealth |  |  | Clermont MPHS |  |
|  | | | | | | | |
| Clermont Community Housing and Other Services Inc. |  | Vice President | Onsite:  Mon/Tues/Thurs/Fri 12.30-3pm  Weds 12.30-2pm |  |  | 2 Lime Street |  |
|  | | | | | | | |
| Belyando Enterprise Network Inc (BENI) |  |  |  |  |  |  |  |
| CHANT |  | Local Reference Group | Onsite |  |  |  |  |
| Clermont4Doctors |  |  | Onsite |  |  |  |  |
| Clermont and District Senior Citizens Association |  |  |  |  |  |  |  |
| Clermont Meals on Wheels |  |  |  |  |  |  |  |
| CRU – Community Resource Unit Ltd |  |  |  |  |  |  |  |
| Isolated Children’s Parents’ Association |  | President  Secretary  Treasurer  Branch Mentor | Onsite |  |  |  |  |
| Men’s Shed |  |  | Onsite |  |  | 25 Power House Lane |  |
| Clermont CWA |  |  |  |  |  | CWA Hall, 28 Sirius Street |  |
| Rotary Clermont |  | President  Secretary  Treasurer | Onsite |  |  |  |  |
|  | | | | | | | |
| Greater Whitsunday Communities |  | Senior Coordinator |  |  |  |  |  |
| Isaac Shire |  | Mayor |  |  |  |  |  |
| Isaac Regional Council |  | Chief Executive |  |  |  |  |  |
| Isaac Regional Council |  | Head of Advocacy and External Affairs – Office of the Mayor/CEO |  |  |  |  |  |
| Isaac Regional Council |  | Coordinator Executive Support  Office of the Mayor and CEO |  |  |  |  |  |
| JCU |  | Isaac Shire Project Team |  |  |  |  |  |
| MHHS |  | CEO |  |  |  |  |  |
| MHHS |  | Executive Director Research and Innovation |  |  |  |  |  |
| MHHS |  | Executive Director – Public Health & Rural Services |  |  |  |  |
| MHHS |  | Director, Strategy and Planning |  |  |  |  |  |
| MHHS |  | Senior Director, Strategy, Governance and Engagement |  |  |  |  |  |
| NQPHN |  | Integration and Partnerships Specialist - Mackay |  |  |  |  |  |