**Stakeholder Engagement Plan - Clermont**

| **Objectives** | **Strategies** | **Target audience** | **Timeframe** | **Communication/media** | **Evaluation measures** |
| --- | --- | --- | --- | --- | --- |
| 1. Establish awareness of the place-based planning project
 | * Identification of health-related stakeholders (local, regional, visiting, referral)
* Identification of other key local stakeholder groups
* Provide general project information using multiple modes
* Discuss with key stakeholders
 | * Key local and regional health service members
* Community leaders and groups
* General community
 | June 2022 Ongoing | * Email stakeholders with introductory project information
* Follow-up phone calls with stakeholders
* Targeted face-to-face visits with key individuals and community leaders
* Discuss with existing group (if relevant) or establish new reference group
* Meetings with relevant regional health service execs and managers
 | * Number of planning meetings held, and number and diversity of attendees
* Community communications delivered
 |
| 1. Increase awareness of the place-based planning project
2. Engage stakeholders to successfully conduct participatory co-design process
 | * Recruit well-connected Project Support Officer (PSO)
* Recruit and engage appropriate range of local and regional stakeholders for reference group
* Identify and engage all stakeholders
* Follow place-based planning process
 | * Key local and regional health service members
* Community leaders and groups
* General community
 | July -Oct 2022 | * Advertise PSO position in local newsletter, facebook groups and noticeboards
* Regular meetings between JCU research team and local PSO (zoom and F2F)
* Participation in local reference group meetings by PSO and JCU (F2F/email/zoom)
* Advertise workshops through reference group network, flyers in newsletters and social media posts
* Explore appropriate local options for workshops and interviews (structures and locations etc)
 | * Number and methods of communications delivered
* Number of planning meetings, workshops and interviews held, and diversity of attendees
* Development of action plan
 |
| 1. Implementation and monitoring of priority actions from place-based plan
 | * Group prioritisation of actions in plan
* Pilot implementation led by PSO and reference group
* Provide ongoing feedback to key stakeholders and broader community
 | * Key local and regional health service members
* Community leaders and groups
* General community
 | Oct 2022-March 2024  | * Regular meetings between JCU research team and local PSO (zoom and F2F)
* Participation in local reference group meetings by PSO and JCU (F2F/email/zoom)
* Updates to key stakeholders and the community via flyers, newsletters and on social media
 | * Attendance at reference group meetings
* Delivery of priority actions
* Number and methods of communications delivered
 |
| 1. Evaluation of process, impacts and outcomes
2. Share learnings with the local community and broader project stakeholders
 | * Conduct evaluation of co-design process
* Evaluate impacts and outcomes of actions
* Provide feedback to key stakeholders and local community
* Share learnings with broader project stakeholders
 | * Key local and regional health service members
* Community leaders and groups
* General community
 | Oct 2022-March 2024 | * Participation in local reference group meetings by PSO and JCU (F2F/email/zoom)
* Updates to key stakeholders and the community via flyers, newsletters and on social media
* Newsletters and meetings with Project Technical Reference Group, TAAHC Board and Clinical Leadership Group
 | * Number and diversity of participants in evaluation activities
* Number of newsletters, posts feedback sessions
* Interviews with participants
 |
| 1. Support sustainability of actions and further development
 | * Develop strategic plan for future development (supported with data and evidence)
* Standing item on reference group agenda
 | * Key local and regional health service members
* Community leaders and groups
* General community
 | March 2024 and beyond | * Regular discussions between stakeholders at reference group meetings beyond the project
* Updates to key stakeholders and the community via flyers, newsletters and on social media
 | * Development of strategic plan (or continuation of the action plan)
* Agenda item
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# Site specific stakeholders: Clermont

| **Organisation** | **Name** | **Position/Role** | **Onsite/Visit frequency** | **Email** | **Phone** | **Address when in town** | **Notes** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Health Services** |
| Clermont MPHS |  | DON | Onsite |  |  | 26 Francis Street |  |
| Clermont MPHS |  | NUM | Onsite |  |  | 26 Francis Street |  |
| Clermont Country Practice |  | Doctor/Practice owner | Onsite |  |  | 38 Jellicoe Street |  |
| Clermont Country Practice |  | Practice manager | Onsite |  |  | 38 Jellicoe Street |  |
| Clermont Pharmacy |  | Pharmacist | Onsite |  |  | 48 Daintree Street |  |
| Clermont Dental Services |  | Dentists | Visit 3 days per week |  |  | Turners Arcade, Capella Street |  |
| QAS |  |  | Onsite |  |  |  |  |
| Stream Services (aka Clermont Country Care) |  | Founder and Director | Onsite |  |  | 2 Daintree Street |  |
| Stream Services (aka Clermont Country Care) |  | Project Worker | Onsite |  |  |  |  |
| Bodyfix Physiotherapy(Funded) |  | Physiotherapist | Onsite or Visiting? |  |  |  |  |
| Central Highlands Optical |  | Optometrist  | Fortnightly  |  |  | 41 Capella Street |  |
| Central Queensland Rural Health (Funded by NQPHN) |  | Midwife – antenatal, postnatal, lactation services.  | Fortnightly |  |  |  |  |
| Clarity Hearing Solutions |  |  | Regularly |  |  | 41 Capella Street |  |
| Compleat Nutrition (Synergy Health Centre; Funded) |  |  | Monthly |  |  |  |  |
| Construct Health |  | Physiotherapy | Fortnightly |  |  |  |  |
| Feros Care |  | Local Area Coordinator |  |  |  |  |  |
| Flying Skin Cancer Doctor |  |  | 3 monthly |  |  |  |  |
| Harris Chiropractic Spine Clinic |  |  | Monthly |  |  |  |  |
| Hinterland Community Care |  | Aged Care Service Coordinator |  |  |  |  |  |
| Hinterland Community Care |  | General Manager |  |  |  |  |  |
| Isaac Navicare |  | Mental Health Care Navigator |  |  |  |  |  |
| Lifestyle Therapies and Training Solutions |  |  |  |  |  |  |  |
| Northern Australia Primary Health Ltd |  | Diabetes educatorExercise physiology and dietician | Bi-monthly?Telehealth |  |  |  |  |
| RFDS Dental Service |  | DentistDental assistant | Visited 10-19 May 2022 |  |  |  |  |
| RFDS |  |  |  |  |  |  |  |
| The Marshman Family Trust (Pioneer Podiatry; Funded) |  | Podiatrist | Fortnightly |  |  |  |  |
| Towers Podiatry (Funded) |  | Podiatrist |  |  |  |  |  |
| True Relationships and Reproductive Health (Funded) |  | General PractitionerRegistered Nurse | Appears to be 3 monthlyTelehealth |  |  | Clermont MPHS |  |
|  |
| Clermont Community Housing and Other Services Inc. |  | Vice President | Onsite: Mon/Tues/Thurs/Fri 12.30-3pmWeds 12.30-2pm |  |  | 2 Lime Street |  |
|  |
| Belyando Enterprise Network Inc (BENI) |  |  |  |  |  |  |  |
| CHANT |  | Local Reference Group | Onsite |  |  |  |  |
| Clermont4Doctors |  |  | Onsite |  |  |  |  |
| Clermont and District Senior Citizens Association  |  |  |  |  |  |  |  |
| Clermont Meals on Wheels |  |  |  |  |  |  |  |
| CRU – Community Resource Unit Ltd |  |  |  |  |  |  |  |
| Isolated Children’s Parents’ Association |  | PresidentSecretaryTreasurerBranch Mentor | Onsite |  |  |  |  |
| Men’s Shed |  |  | Onsite |  |  | 25 Power House Lane |  |
| Clermont CWA |  |  |  |  |  | CWA Hall, 28 Sirius Street |  |
| Rotary Clermont |  | PresidentSecretaryTreasurer | Onsite |  |  |  |  |
|  |
| Greater Whitsunday Communities |  | Senior Coordinator |  |  |  |  |  |
| Isaac Shire |  | Mayor |  |  |  |  |  |
| Isaac Regional Council |  | Chief Executive |  |  |  |  |  |
| Isaac Regional Council |  | Head of Advocacy and External Affairs – Office of the Mayor/CEO |  |  |  |  |  |
| Isaac Regional Council |  | Coordinator Executive SupportOffice of the Mayor and CEO |  |  |  |  |  |
| JCU |  | Isaac Shire Project Team |  |  |  |  |  |
| MHHS |  | CEO |  |  |  |  |  |
| MHHS |  | Executive Director Research and Innovation  |  |  |  |  |  |
| MHHS |  | Executive Director – Public Health & Rural Services |  |  |  |  |
| MHHS |  | Director, Strategy and Planning  |  |  |  |  |  |
| MHHS |  | Senior Director, Strategy, Governance and Engagement |  |  |  |  |  |
| NQPHN |  | Integration and Partnerships Specialist - Mackay |  |  |  |  |  |